**FORM NO. 16**

[See rule 31(1)(a)]

**Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary**

**Name and address of the Employer**

XYZ LIMITED

ABCDEFGHI,

adsfgdhhj (E), Delhi - 110009

Delhi

+(91)11-78900000

EDFSFAHGS@XYZ.COM

**Name and address of the Employee**

ABCD RFGDH

104 NBNN JJNK

CBHHDSHS, INDORE - 454005 Andhra Pradesh

**PAN of the Deductor**

ABCHA9166V

**TAN of the Deductor**

MUMU1199A

**PAN of the Employee**

ABNBX1018K

**Assessment Year**

2017-18

**CIT (TDS)**

The Commissioner of Income Tax (TDS)

Room No. 9, 16th Floor, AB. Hotel

Building, Chhh Road , Delhi - 110002

**Period with the Employer**

**To**

31-Mar-2017

**From**

01-Apr-2016

**Summary of amount paid/credited and tax deducted at source thereon in respect of the employee**

**Quarter(s)**

**Receipt Numbers of original**

**quarterly statements of TDS**

**under sub-section (3) of**

**Section 200**

**Amount of tax deducted**

**(Rs.)**

**Amount of tax deposited / remitted**

**Amount paid/credited (Rs.)**

Q1 QRWFDBRE 1609499.00 476360.00 476360.00

Q2 QSCABNPC 1607658.00 367211.00 367211.00

Q3 QSEYGKHB 2244302.00 563633.00 563633.00

Q4 QSJPJEHB 1542378.00 347634.00 347634.00

**Total (Rs.) 7003837.00 1754838.00 1754838.00**

**Sl. No.**

**Tax Deposited in respect of the**

**deductee**

**(Rs.)**

**Book Identification Number (BIN)**

**Receipt Numbers of Form**

**No. 24G**

**DDO serial number in Form no.**

**24G**

**Date of transfer voucher**

**(dd/mm/yyyy)**

**Status of matching**

**with Form no. 24G**

**Total (Rs.)**

**Sl. No.**

**Tax Deposited in respect of the**

**deductee**

**(Rs.)**

**Challan Identification Number (CIN)**

**BSR Code of the Bank**

**Branch**

**Date on which Tax deposited**

**(dd/mm/yyyy)**

**Challan Serial Number Status of matching with**

**OLTAS\***

1 231758.00 6910333 07-05-2016 54810 F

2 121830.00 6910333 07-06-2016 64567 F

3 122772.00 6910333 07-07-2016 76175 F

4 122772.00 6910333 06-08-2016 61461 F

**PART A**

**Certificate No.** SFKAJBK **Last updated on** 28-May-2017

**Employee Reference No.**

**provided by the Employer**

**(If available)**

**I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

**II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Page 1 of 2

Page 1 of 6

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**Certificate Number: SFKAJBK TAN of Employer: MUMU1199A PAN of Employee: ABNBX1018K Assessment Year: 2017-18**

**I, BBVBVBVB JNJNB, son / daughter of NBSNBSN JKSJKJ working in the capacity of SENIOR MANAGER PERSONNEL**

**(designation) do hereby certify that a sum of Rs. 1754838.00 [Rs. Seventeen Lakh Fifty Four Thousand Eight Hundred and Thirty Eight Only (in words)] has been**

**deducted and a sum of Rs. 1754838.00 [Rs. Seventeen Lakh Fifty Four Thousand Eight Hundred and Thirty Eight Only] has been deposited to the credit of the**

**Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS**

**statements, TDS deposited and other available records.**

**Verification**

**Place**

**Date (Signature of person responsible for deduction of Tax)**

MUMBAI

31-May-2017

**Designation:** SENIOR MANAGER PERSONNEL **Full Name: BBVBVBVB JNJNB**

**Notes:**

1. Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.

2. If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details

of tax deducted and deposited for all the quarters of the financial year.

3. If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such

assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.

4. To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

**Sl. No.**

**Tax Deposited in respect of the**

**deductee**

**(Rs.)**

**Challan Identification Number (CIN)**

**BSR Code of the Bank**

**Branch**

**Date on which Tax deposited**

**(dd/mm/yyyy)**

**Challan Serial Number Status of matching with**

**OLTAS\***

5 122219.00 6910333 07-09-2016 65598 F

6 122220.00 6910333 06-10-2016 67054 F

7 331765.00 6910333 07-11-2016 50367 F

8 115991.00 6910333 07-12-2016 58670 F

9 115877.00 6910333 07-01-2017 63398 F

10 115877.00 0013283 07-02-2017 33607 F

11 115878.00 6910333 07-03-2017 64553 F

12 115879.00 6910333 06-04-2017 60353 F

**Total (Rs.) 1754838.00**

**Legend used in Form 16**

**\* Status of matching with OLTAS**

**Legend Description Definition**

**U** Unmatched

Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment

details in bank match with details of deposit in TDS / TCS statement

**P** Provisional

Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors."P" status will be changed to Final (F) on

verification of payment details submitted by Pay and Accounts Officer (PAO)

**O** Overbooked

Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the

amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or

makes new payment for excess amount claimed in the statement

**F** Final

In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details

mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government

account have been verified by Pay & Accounts Officer (PAO)

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Page 2 of 6

**This file is signed using Digital Signature.**

**Employee Code:** 1205093 **Employer TAN:** MUMU1199A **Employee PAN:** ABNBX1018K **AY:** 2017-2018

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**FORM NO.16**

[See rule 31(1)(a)]

**PART B (Annexure)**

**Certificate under Section 203 of the Income-tax Act,1961 for tax deducted at source on Salary**

**Name and address of the Employer Name and designation of the Employee**

XYZ LIMITED

ABCDEFGHI,

adsfgdhhj (E), Delhi - 110009

Delhi

ABCD RFGDH

Global Portfolio Lead Fungicides

**PAN of the Deductor TAN of the Deductor PAN of the Employee Employee Reference No.**

AABCS1698G MUMU1199A ABNBX1018K 1205093

**CIT (TDS) Assessment Year**

**Period with the Employer**

The Commissioner of Income Tax (TDS)

Room No. 900A, 9th Floor, K.G. Mittal Ayurvedic Hospital

Building, Charni Road , Mumbai - 400002

2017-2018 **From To**

18-Apr-2016 31-Mar-2017

**Details of Salary Paid And Any Other Income And Tax Deducted**

**Rs. Rs. Rs.**

1. Gross Salary

(a) Salary as per provisions contained in section 17(1) 7003837

(b) Value of perquisites under Section 17(2) as per Form No.12BA,

wherever applicable

84453

(c) Profits in lieu of Salary under Section 17(3) as per Form

No.12BA, wherever applicable

0

(d) Total 7088290

2. Less: Allowance to the extent exempt under Section 10

House Rent Allowance 671000

Children Education Allowance 2373

673373

3. Balance (1-2) 6414917

4. Deductions:

(a) Entertainment Allowance 0

(b) Tax on Employment 2500

5. Aggregate of 4(a to b) 2500

6. Income chargeable under the head "Salaries" (3 - 5) 6412417

7. Add: Any other income reported by employee 0

Less: Income /Loss from House Property 0

8. Gross total income ( 6 + 7 ) 6412417

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**This file is signed using Digital Signature.**

**Employee Code:** 1205093 **Employer TAN:** MUMU1199A **Employee PAN:** ABNBX1018K **AY:** 2017-2018

Page 2

9. Deductions under Chapter VI – A

A Section 80C,80CCC and 80CCD Gross

Amount

Qualifying Amount Deductible

Amount

A Section 80C

Provident Fund 288120

Total of above 288120 150000 150000

B Other Sections (e.g. 80E, 80G, 80TTA, 80EE, 80CCD(2) etc.) Under

Chapter VI A

10. Aggregate of deductible amounts under Chapter VI – A 150000

11. Total Income (8 – 10) 6262420

12. Tax on total Income 1703726

13. Rebate U/s 87A (Taxable Income Below Rs. 500000/=) 0

14. Tax after Section 87A Rebate (12 - 13) 1703726

15. Surcharge 0

16. Education Cess @3% on (tax computed on Sr. No 14+15) 51112

17. Tax payable (14 +15+16) 1754838

18. Relief under section 89 (attach details) 0

19. Tax payable (17 – 18) 1754838

**Verification**

I **BBVBVBVB JNJNB**, son of **NBSNBSN JKSJKJ** working in the capacity of **SR MANAGER PERSON**

do hereby certify that the information given above is true, complete and correct based on the books of account, documents, TDS Statement, and

other available records.

**Place :** MUMBAI

**Date :** 31 May 2017 **Signature of person responsible for deduction of tax**

**Designation :** SR MANAGER PERSON **Full Name : BBVBVBVB JNJNB**

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**This file is signed using Digital Signature.**

**Employee Code:** 1205093 **Employer TAN:** MUMU1199A **Employee PAN:** ABNBX1018K **AY:** 2017-2018

Page 3

**FORM NO. 12BA**

[See rule 26 A(2)(b)]

**Statement showing particulars of perquisites, other fringe or Amenities and profits in lieu of salary with value thereof**

**1. Name and address of the Employer :** XYZ LIMITED

ABCDEFGHI,

BANDRA (E), MUMBAI - 400051

Maharashtra

**2. TAN :** MUMU1199A

**3. TDS Assessment Range of the employer :**

**4. Name, designation and PAN of the Employee:** ABCD RFGDH

Global Portfolio Lead Fungicides

ABNBX1018K

**5. Is the Employee a director or a person :**

**with substantial interest in the company**

**(where the employer is a company)**

NO

**6. Income under the head salaries of the**

**employee (other than from perquisites) :**

7003837

**7. Financial Year :** 2016-2017

**8. Valuation of Perquisites :** 84453

**SR**

**NO.**

**Nature Of Perquisite (See Rule 3) Value Of Perquisite as**

**per rule (Rs.)**

**Amount if any,**

**recovered from**

**employee**

**Amount of Taxable**

**Perquisites(Rs)**

**1.** Accommodation 0 0 0

**2.** Cars/Other Automotive 15678 0 15678

**3.** Sweeper, Gardner, Watchman or attendant 0 0 0

**4.** Gas, Electricity, Water 0 0 0

**5.** Interest free or concessional loans 68775 0 68775

**6.** SuperAnnuationPerk 0 0 0

**7.** HardFurnishingR 0 0 0

**8.** PersonalAccidentPolicy 0 0 0

**9.** Free Education 0 0 0

**10.** Gifts, Vouchers, etc. 0 0 0

**11.** National Pension Scheme Employer 0 0 0

**12.** Club Expenses 0 0 0

**13.** Use of movable assets by employees 0 0 0

**14.** Transfer of assets to employees 0 0 0

**15.** Value of any other benefit/amenity/service/privilege 0 0 0

**16.** Stock Options (non-qualified options) 0 0 0

**17.** Other benefits or amenities 0 0 0

**18. Total Value Of perquisites** 0 0 84453

**19.** Profits in lieu of salary as per section 17(3) 0 0 0

**9.** Details Of Tax :-

(a) Tax Deducted from salary of the employee under section 192(1): 1754838

(b) Tax by employer on behalf of the employee under section 192(1A): NIL

(c) Total Tax Paid : 1754838

(d) Date Of Payment into Government treasury :- As per Form 16

**DECLARATION BY EMPLOYER**

I **BBVBVBVB JNJNB**, son of **NBSNBSN JKSJKJ** working in the capacity of **SR MANAGER PERSON** do

hereby declare on behalf of XYZ LIMITED that the information given above is based on the books of accounts, documents, and other relevant records

or information available with us and details of value of such perquisite are in accordance with section 17 and rules framed there under and that such

information is true and correct.

**XYZ LIMITED**

**Signature of the person responsible for deduction of tax**

**Place :** MUMBAI **Full Name : BBVBVBVB JNJNB**

**Date :** 31 May 2017 **Designation :** SR MANAGER PERSON

Page 5 of 6

**This file is signed using Digital Signature.**

**Employee Code:** 1205093 **Employer TAN:** MUMU1199A **Employee PAN:** ABNBX1018K **AY:** 2017-2018

Page 4

**ANNEXURE TO FORM 16**

**2016-2017**

**Company Name : XYZ LIMITED**

**Employee Name :** ABCD RFGDH

**SALARY AS PER PROVISIONS CONTAINED IN SECTION 17(1) Amount in Rs.**

Basic 2401000

House Rent Allowance 1200500

Special Allowance 2132317

Education Allowance 4573

Car Allowance 268169

Key Performance Incentive 697278

Retention Bonus 300000

Medical Reimbursement 14292

Exemp u/s 17(2) -14292

**TOTAL 7003837**

**Signature of the Person responsible for Deduction of Tax**

**Place:** MUMBAI **Full Name: BBVBVBVB JNJNB**

**Date:** 31 May 2017 **Designation:** SR MANAGER PERSON

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